

**Office of Certification, Field Placements, and School Partnerships  
School of Education  
Monmouth University  
West Long Branch, NJ 07764**

**Full-time Clinical Practice Agreement between Teacher Candidate and  
Monmouth University School of Education for Fall 2017**

The Chair of Curriculum and Instruction and the Director of Field Placements have reviewed your academic record and past placements for clinical experience/practice. It was determined that although you have made progress in your coursework, your attempts at clinical experience/practice have been unsatisfactory according to the cooperating teachers, principals and professors.

On May 4, 2017, a formal meeting was held with you, your mother, Assistant Professor, Stacy Lauderdale, Academic Advisement Liaison, Janis Marcus, Coordinator of Early Placements, Corina Earle, Director of Field Placements, Patricia Heaney, and Chair of the Department of Curriculum and Instruction and Associate Professor, Dr. Carolyn Groff present.

During the meeting, we discussed the following concerns that the School of Education has regarding your performance:

1. Using the cell phone use during clinical practice
2. Slamming books down on a desk to get a students' attention
3. Making inappropriate comments to students and administrators
4. Failing to schedule with cooperating teachers in advance
5. Failing to respond to emails in a timely fashion

Because of the School of Education's concerns, it is requiring you to sign this Agreement in order to be assigned a clinical practice placement in Monmouth University's clinical practice program during the fall 2017.

During the clinical placement, you are expected to adhere to all of the conditions below in order to avoid dismissal from the clinical practice program:

- Use of cellphone in the classroom must abide by cooperating teachers' and clinical supervisor's policies.
- Use of appropriate behavior modification and classroom management techniques that create an environment conducive to learning.
- Refrain from inappropriate comments and jokes.
- Use interpersonal skills that produce positive interactive relationships and collaboration.
- Adhere to the attendance policies in the Monmouth University *Clinical Practice Handbook* Fall 2017.
- Respond to emails and phone calls from the placement school and university personnel in a professional and timely manner.

- Using feedback from evaluations to ensure ongoing academic progress in the areas of knowledge, skills, and dispositions.
- Cooperating with all placement school and university personnel.
- Demonstrate personal qualities of maturity, poise, and self-confidence.

In addition:

- You must read, understand, and adhere to all expectations set forth in the Monmouth University *Clinical Practice Handbook, Fall 2017* which will be reviewed with you. You must acknowledge your receipt and agreement to the terms listed in the *Clinical Practice Handbook* by signing the "Receipt of Clinical Practice Handbook Form" provided to all student teachers and clinical faculty supervisors at the beginning of the Fall 2017 semester. This form will be signed, and dated by you and returned as requested.
- You must be prepared to adhere to the daily work schedule set forth by your placement school, cooperating teacher, and Director of Field Placements. Additional terms set forth by the *clinical faculty* supervisor assigned by the university to mentor you, as to the requirements of this clinical practice assignment will also need to be followed.
- You must be prepared as per the schedule set forth by the university to be evaluated. There will be a minimum of five (5) lesson observations within the time frame of the semester targeting the identified areas with the Clinical Faculty *Observation Reports*, as well as two formal evaluations conducted and recorded. The two formal evaluations used to assign grades are:
  - "Midterm Clinical Practice Progress Report" (stating areas of strength(s), need(s), and plan(s) to promote growth as identified) (after two/ three observations), and
  - "Clinical Practice Final Evaluation" (assessing levels of success across six defined areas of teaching using a five-point rubric)

**The cooperating teacher and university clinical faculty will mutually determine your midterm and final grades.** Grades will be based on your daily, on-going performance with the classes of students to whom you are assigned including, but not limited to, evaluations of your planning, instructional methods, detailed lesson plans, student-centered activities, and the edTPA.

As a guest at this hosting school, any actions or behavior that is considered being detrimental to the well being of students will result in your permanent removal from the classroom and the clinical practice program. Your cooperating teacher, university clinical faculty, and Director of Field Placements will make the decision regarding whether removal is necessary. It is imperative that you agree to these conditions, guidelines, and time limits to prevent your dismissal from the clinical practice certification program.

You must meet or exceed the above expectations in order to remain in the clinical practice certification program. Failure to meet the above stated conditions may result in you being terminated from the clinical practice certification program at Monmouth University. Further,

you understand that the tuition paid for the courses you are enrolled in and have attended is refundable only in accordance with University policy.

This agreement will remain in your student file and will remain in effect through completion of the program.

I have read and understand the conditions placed on my status in the clinical practice program.

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Student \_\_\_\_\_ Date \_\_\_\_\_

Student ID: \_\_\_\_\_

Approval by Monmouth University:

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Director of Field Placements \_\_\_\_\_ Date \_\_\_\_\_

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Chair, Curriculum and Instruction \_\_\_\_\_ Date \_\_\_\_\_

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Dean, School of Education \_\_\_\_\_ Date \_\_\_\_\_